



Use blue or black pen only. Print in CAPITAL letters inside the boxes.

A B C

Residential Tenancies Bond Authority Agent/Landlord Transfer

Send original copy to RTBA:
Locked Bag 3040 GPO MELBOURNE VIC 3001
or DX212291 Port Melbourne

Residential Tenancies Act 1997

Office use only

THE RESIDENTIAL TENANCIES BOND AUTHORITY (RTBA) WILL NOT PROCESS FORMS WITH ERASURES OR ALTERATIONS - LEAVE UNUSED FIELDS BLANK

1. Bond and property details (from Bond Receipt)

Bond Number	Date of Transfer (DD/MM/YYYY) / /	Total Bond Amount \$, .
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Rented Property Street Address (including flat, unit, apartment, room or caravan site number)

Suburb/Town/City	State V I C	Postcode
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2. Tenants registered as parties to the bond (from Bond Receipt)

If there are more than 4 registered tenants, complete and attach additional forms

Tenant 1 Given Name	Surname (Family Name)
Tenant 2 Given Name	Surname (Family Name)
Tenant 3 Given Name	Surname (Family Name)
Tenant 4 Given Name	Surname (Family Name)

3. Details of Agent or Landlord currently registered as a party to the bond (from Bond Receipt)

Agent's RTBA Registration Number	Agent's RTBA Registered Name

OR Landlord's Given Name	Landlord's Surname or Company Name

Landlord's Daytime Telephone Number	Current Agent or Landlord's Signature X
	Date Signed (DD/MM/YYYY) / /

4. Details of new Agent or Landlord

Agent's RTBA Registration Number	Agent's RTBA Registered Name

OR Landlord's Given Name	Landlord's Surname or Company Name

Landlord's Postal Address (including flat, unit, apartment, room or caravan site number)

Landlord's Suburb/Town/City	Landlord's State	Landlord's Postcode

Landlord's Country	Landlord's Daytime Telephone Number	New Agent or Landlord's Signature X
		Date Signed (DD/MM/YYYY) / /

