

**PROPERTY VACATE CHECKLIST**

<b>Checklist Items</b>	<b>Cleaned</b>
<b>1. All light globes-</b> Must be changed & in working order	
<b>2. Entrance –</b> Clear & Clean	
<b>3. Lounge-</b> Clean all surfaces including-	
Mantle Pieces	
Door Frames	
Picture Rails	
Built in Shelving	
<b>4. Kitchen-</b> Clean all surfaces including-	
Bench tops	
Inside/Exterior cupboard & Pantry	
Oven/ Range hood/Exhaust Fan & Stove	
Dishwasher Inside/Exterior	
<b>5. Bedrooms-</b> Clean all surfaces including-	
Built in cupboards & Shelving	
Windows throughout Interior/Exterior	
Skirting Boards & Ceiling Cornices throughout	
Door Frames	
Light switch & power panels	
<b>6. Bathrooms-</b> Clean all surfaces including-	
All tiling areas	
Glass areas	
Toilet area	
Sink	
<b>7. Blinds &amp; Curtains –</b>	
To be dusted & Cleaned	
<b>8. Skirting Boards-</b> All skirting boards in property must be cleaned	
<b>9. Carpets/Floor Boards-</b> Clean all floor surfaces including-	
Vacuum & Steam Clean – <b>(Receipt to be provided of steam cleaning where carpet is provided)</b>	
Mop	
<b>10. Outside</b>	
<b>Balcony-</b>	
Railing	
<b>Garden –</b> Front & Back (If required)	
Weeding	
Foot Paths	
Lawn Mowing	
<b>11. Damage repair to any part of the house required</b>	